### The American Society of Phlebotomy Technicians

# **PLEASE READ**



When applying for an online exam, it is required to have the following:

- 1. Valid email address and be able to confirm once emailed instructions to take the online exam.
- 2. Good quality internet service and connection ASPT is not responsible for any interruption in service during the exam. You cannot take the exam on your cell phone or tablet; you must use a laptop or desktop computer.
- 3. You must have a good working phone number so we can communicate if necessary.
- 4. You must be able to confirm the first email to move forward with testing.
- 5. If you are taking this exam based on your experience, you may want to purchase a manual on our website at aspt.org. Our exam is designed to follow the information in our manual.

Once the email inviting you to take the online exam is received, it cannot be opened until the date and time the exam has been scheduled. The applicant will not be given any additional time to take the exam.

#### All exams are non-refundable.

Phlebotomy & EKG exam fee each \$135 if paid 30 days in advance.

Phlebotomy & EKG exam fee each \$160 if less than 30 days in advance.

Medical Assistant exam is \$200 if paid 30 days in advance.

Medical Assistant exam \$225 if paid less than 30 days in advance.

The retake exam fee is \$100 for all on-line exams.

THERE IS A \$6 PROCESSING FEE ON ALL CREDIT CARDS

It is highly recommended to purchase our phlebotomy or EKG manual on our website at <a href="mailto:aspt.org">aspt.org</a> if you have been out of school for a period of time or have only received on-the-job training.

# Phlebotomy eligibility requirements:

Qualifications for this certificate are (choose 1 of 2 options):

- 1. One full year as a part-time Phlebotomist, or six months as a full time Phlebotomist with a letter from your healthcare supervisor attesting that part of the job is procuring blood specimens regularly; must be submitted with the membership application on facility letterhead; and signature of supervisor on application attesting to the above.
- 2. Or successful completion of an accredited phlebotomy training program, proof of 75 successful venipunctures, 5-finger sticks and must also submit the venipuncture log as proof. Must have signature of instructor on application attesting the above.

# **Medical Assistant Eligibility Requirements:**

Qualifications for this certificate are (choose 1 of 2 options):

- 1. One full year as a part-time MA, or six months as a full-time MA with a letter from your healthcare supervisor attesting that part of the job is procuring blood specimens regularly and that you have done at least 5-mounted EKG's; must be submitted with the membership application on facility letterhead; and signature of supervisor on application attesting to the above.
- 2. Or successful completion of an accredited MA training program and proof of 75 successful venipunctures, 5 finger sticks, 5-mounted EKG's and signature of instructor on application attesting the above. Venipuncture log and mounted EKG's must be submitted with application.

## **EKG Technician Eligibility Requirements:**

Qualifications for this certificate (choose 1 of 2 options):

- 1. One full year as a part-time EKG Technician or six months full time EKG Technician with a letter from your healthcare supervisor attesting 5 documented EKG's and signature of supervisor on application attesting to the above.
- 2. Or successful completion of an accredited EKG training program with 5-mounted EKG's and signature of instructor on application attesting the above.

Please contact: Gail Heape at gail@aspt.org or call 803-854-9530